

Sweetwater County Solid Waste District #2
Landfill located 265 Crooks Gap
County Road 23
3 Miles South of Wamsutter
Main Office: 509 Indian Paintbrush Ave Bairoil, WY 82322
307-328-2084
Email: sw2sar@yahoo.com
Website: sweetwaterdistrict2.com

Minutes
April 17, 2025
Conference Call at 5:00 p.m.

Chairman Lowell Clawson called this meeting to order at 5 p.m.
Board Members present at Bairoil were Secretary-Treasurer Dean Martin, Butch McFall,
Landfill Supervisor Jeff Evans, Landfill Operator Ben Carter and Clerk/Manager Sue Rigano.
Vice-Chairman Gary Waldner and Seth Rauch were absent.

Public Comment: None

The Minutes of March 13, 2025 stand as written, no changes were necessary.

A motion was made by Butch McFall and seconded by Dean Martin to approve the Agenda of April 17, 2025 as presented. Motion passed.

Reports:

Clerk/Manager Sue Rigano stated we had (4) pickup recalled has an issue regarding a tail gate. (2) pickups have been repaired to date.

The Financial Assurance Report was completed by our Engineer Tom Pilch and submitted. Chairman Lowell Clawson signed this report on March 31, 2025, then it was scanned over to Mike Jennings, with the Wyoming DEQ. Mr. Jennings emailed back stating he received the report. Financial Assurance is money we set aside that ensures timely environmental cleanup if necessary.

The Bairoil Transfer Site has gone back to Summer Hours as of April 15, 2025.
The hours are 9 a.m. to 4:30 p.m. Monday through Friday. Saturdays 9 a.m. to 5 p.m.

Union Wireless did the upgrade on April 9, 2025. We had some issues, and our IT person (Rodney) was on the phone with Union Tech for the whole installation. The device they brought after it was connected would not allow remote access. We removed it to make sure the remote still works for our needs. Doing this exposes our computer to the Internet. The new device Rodney recommends provides the necessary protection also gives us Wi-Fi and possible future cameras if needed, then allows us to use a secure VPN to grant controlled

access to the PC for those we issue the VPN certificate for. The device Union brought should have some of these features, but the Union tech could not configure it. The new device Rodney is suggesting the Dream Router 7, is smaller and will serve and protect our computer. Rodney will travel to Bairoil to install this device.

A question arose regarding what kind of waste could be placed in our dumpsters. Household waste, no liquids, no oil or hazardous materials.

Old Business:

Swapping out packers:

Clerk/Manager Sue Rigano sent an e-mail to Kevin Balster with Ameri-Tech requesting information about swapping out a couple of packers as we discussed at our last meeting. Kevin spoke with Lowell Clawson and his reply was that AmeriTech does not have the height or equipment to move from one chassis to another. He will keep looking for someone that can do that.

The board suggested Sue Rigano call different trucking companies asking if they have to equipment available to switch out the packers.

Discussion regarding Dream Machine 7 to protect our office computer. A motion was made by Dean Martin and seconded by Butch McFall to purchase the Dream Router 7 to comply with our internet upgrade. The price of \$338.00 + installation. Motion passed.

New Business:

Discuss on-line banking.

Due to the issues we are experiencing with mail delivery we are having some issues with some of our vendors receiving our payments.

I spoke with Chairman Lowell Clawson, he gave me (Sue) permission to check into on-line banking for bill payment.

Sue contacted our CPA Jennifer Cuthbertson asking her about this, she did not see a problem with us doing this but suggested I talk to our Attorney Patrick Brady.

I sent an e-mail to Patrick on April 2, 2025.

This is Patrick's reply:

He did not see anything in the Statute that requires us to make payments by check. He thinks the issue with online banking, however, is that the right documentation is preserved for our Audit and the electronic banking transactions are authorized by the appropriate parties (the Board).

Patrick feels this is something that should be discussed with the Department of Audit to keep District #2 in compliance with the State of Wyoming.

A discussion ensued among the board members regarding paying bills on-line.

A suggestion was made by Chairman Clawson to set up another checking account for strictly paying bills online, with a limited amount of funds available each month. This would be a more secure way to control the monies available and to guarantee our vendors receive our payments on time.

A motion was made by Secretary-Treasurer Dean Martin and seconded by Butch McFall to give Sue Rigano permission to open a new checking account, transferring a limited amount of funds into it for strictly on-line bill pay. Sue will take care of all the necessary arrangements and report back to the board. Motion passed.

No Executive Session was needed.

A motion was made by Butch McFall and seconded by Dean Martin to pay bills Check # 19887 through Check # 19945 including all Dc's and EFTs in the amount of \$70,805.27
Motion passed.

Chairman Clawson abstaining due to pecuniary interest, regarding check number 19944 to Plus Electric.

Next Meeting Date: May 22, 2025

Meeting adjourned at 5:25 p.m.



Chairman Lowell Clawson



Clerk/Manager Sue Rigano

Date 5-22-25.